



BOARD MEETING MINUTES

Meeting Date: August 9, 2006, 5:00 pm

Location: American Legion, Kent, WA

Board members present:

| | | | |
|---------------|--------------------|-----------------|------------|
| Non-Fiduciary | Sonia Foss | Clem Benton | Kim Benett |
| | Kerry Annette Wade | Margie Staulcup | |
| Fiduciary | C. C. Scott | Don Lincoln | Vyrn Muir |

Board members excused: Florenda Wyatt
Cynthia Chandler
Cathy Williams
Karin Schuyleman
DeDe White
Betty Nomura
Asosa Sailiai

Staff members present: Dianne Heide
Denese Bohanna

Call to order – Chair Clem Benton called the meeting to order at 5:07

Quorum – There was a quorum.

Agenda – Approved with one addition.

Approval of June 14 and July 12 Minutes

Motion 1 Kerry moved **to approve the June 14 minutes as written and the July 12 minutes with changes.** Second by Kim. The motion passed.

State of the Network

Clem took this opportunity to thank the members of the Board for allowing him to serve as the Board Chair. He is grateful for the passion and support of staff members – Denese Bohanna and Dianne Heide – and is sure the Board will have a successful year with everyone working as a team.

His biggest question was – What does the Board expect from the Chair? Responses were varied and included:

- Clear instruction
- Watch our backs
- Make sure everyone's voice is heard – even those that are quiet and don't speak up without encouragement
- Provide enthusiasm and bring things back to order when needed
- Keep forcing us to have traction and not just create a bunch of reports
- Listen to "all of us"

Everyone wanted to extend their Thanks to Clem for stepping up to the position and for giving of his time.

Clem also wanted to know if the Board felt that Board meetings could be improved in anyway. Answers included:

- It's always the same – let's have some fun and excitement!
- Stay on course and stick to agenda
- Focus on "How can we be better each month and each year?"
- Figure out how we can make folks want to be here

- We are now more focused and let's not lose that
- Meetings need to be fulfilling and make us better each day by bringing us together
- Focus on our successes
- Something must be happening somewhere – let's go find out what it is
- Let's have a yearly pot luck
- Build a better board – Get those members who are not here to come – we seem to have the same core group each month
 - Perhaps we should do some recognition awards
 - Let's make calls to missing members

A perfect opening for the next agenda subject . . .

Celebration of Recent Successes

- **Federal Way Review**
The City has passed a new ordinance making it a gross misdemeanor for a child to be exposed to domestic violence or if strangulation is used against the victim. The law was requested by the FW Deputy Mayor and written by Interim Police Chief (former SKCCN Board member) Brian Wilson and the prosecutors office. It has now been passed and implemented.
- **Washington State Medical Association Conference**
Thanks to Vyrn Muir the SKCCN has received an invitation to make a presentation on children exposed to domestic violence at the WSMA conference in September. Realizing that the SKCCN might not have the skills needed to present in this forum Dianne contacted the Family Policy Council. It seems the FPC had been trying to get and invite to speak on returning war zone vets but were not being welcomed. A program has been developed that will speak to both issues. This is not only a great opportunity for us to raise awareness of our Nov. 4 training in South King County BUT the Family Policy Council is grateful to US for the opportunity.
- **Budget Increase**
We spent a lot of time in the last few months figuring out how to spend it but never announced the exact figure at \$107,985. We also didn't celebrate that this extra money is going to allow us to do so much additional work in our communities.
- **Walk-A-Thon**
Thanks to a lot of work by Kerry Annette Wade and the WAT team it is actually coming together. In fact we got our first pledge sheet and a check for \$50!!

Board Meeting Location

The search for a Board meeting location has been long and hard. Children's Home Society has offered the use of their community room but many feel it is difficult to get to quickly after work – especially if coming from the north end of our service area. The City of Kent will host our meetings but they would need to move to the first or third Wednesday. Margie reported that another group she works with just moved their meetings to the first and third Wednesday so that she could attend SKCCN and she really didn't want to ask them to move again. It was suggested that Dianne check about using the facility on the fourth Wednesday – some concerns were raised that September and November in 2006 would be impossible on the fourth Wednesday. Dianne will check with the City of Kent about the fourth Wednesday and get back to everyone about a location.

Note: After the meeting the Kent American Legion Hall agreed to host SKCCN Board meeting on the second Wednesday at no charge starting with September. **WE HAVE A NEW HOME!**

Direct Funding Service Report and Funding Options

Denese provided the Board with the new Direct Funding Service Report and options for funding the YWCA, DAWN and Safe 'n Bright Futures. She was unable to recommend full funding as requested by

each group but suggested some figures that would allow them to meet goals and still fit the SKCCN budget.

- YWCA – The request received was for \$31,870 and the suggested grant amount is \$25,000. The money will support the Children’s DV Program which provides in-home counseling for children exposed to domestic violence. Presently the program is running only 4 days per week due to lack of funding. In addition they would like to add a bilingual children’s advocate to support Spanish speaking children. This program has a 93% completion rate.
- DAWN – The request was for \$10,000 and the suggested grant amount is \$8,000. The money would be used for the Kids Club program which is an 8-week program designed to decrease a child’s sense of isolation and encourage peer support. Non-abusive parents/guardians are involved and sessions are facilitated by a professional. This program has a 50% completion rate.
- Safe ‘n Bright Futures – The grant proposal is for \$28,000 to develop a collaborative pilot project between SNBF, DV Service Providers, the Regional Justice Center’s Protection Order Court and mental health service providers. This money would help to leverage other grants to raise the full amount needed for a South King County pilot.

The Service Report included funding for the three projects above plus \$12,000 for two Startup Projects as discussed by the Board in July. The proposed \$6,000 to support a project resulting from the Review in Federal Way was left out of the proposal and left in uncommitted funds pending a recommendation from the Federal Way group. After carefully reviewing the proposal the Board thanked Denese for her great work.

Motion 2 Margie moved **to approve \$73,000 for direct service funding as proposed and to reserve \$6,000 for a possible Federal Way project pending a Review recommendation.** Second by Don. The motion passed.

Motion 3 Don moved **to approve the Direct Funding Service Report as written and submit it to the Family Policy Council for approval.** Second by Kerry. The motion passed.

Extended Training Opportunity

Dianne reported that Dr. Katreena Scott will be in Seattle for the November 14th Children’s DV Conference. Dr. Scott works with child, adolescent/adult victims and perpetrators of abuse and violence. She is the lead developer of the “Caring Dads Program” which provides effective parenting approaches with fathers in domestic violence cases which includes motivating them to examine parenting practices, increase their awareness about their responsibility for abuse/neglect and stimulates them to change.

Since Dr. Scott will be in Seattle on the 14th she has offered to stay an extra day for additional training opportunities at a cost of \$1,000 plus hotel/food. Children’s Hospital is possibly interested in partnering with the SKCCN on the cost. Building relationships with folks like Children’s Hospital is a huge plus for this effort and should be taken under consideration.

SKCCN staff were unsure of how the training would look – a small all day intimate session, a large auditorium all day session possibly at Valley Medical Center or some combination. Both staffers felt that this was a great opportunity to provide additional training to community members and, since the money for this type of effort is in the budget, recommended that the Board approve the expenditure. Dianne will be jammed with several projects during the coming months so Denese will take the lead on this effort.

Since possible partners and how much support they are willing to provide was still to be determined Dianne recommended the Board approve enough funding to cover the entire cost if needed.

Motion 4 Margie moved **to approve up to \$1,500 to support a November 15 training with Katreena Scott.** Second by Sonia. The motion passed.

Excess Money on Deposit in Auburn

Dianne ask the Board to make a final decision on the extra \$10,798.07 in the SKCCN account at the City of Auburn. Since this problem has been under investigation and discussed over several years Dianne explained the history. At the end of each payment cycle the account with the City of Auburn should be zero. Shortly after starting with the SKCCN Dianne noticed that there was something wrong because at the end of each there was a large amount of money still in the account – over \$60,000. After checking each disbursement and deposit she discovered a series of deposits that had been put into the SKCCN in error by City of Auburn staff. After backing out that money there was still a balance of \$10,789.07 – always the same number. Dianne again went through all the records but financial records before 1999 are confusing and unclear. She discussed the issue with the City of Auburn accounting department and they reviewed their records for errors but found none.

Dianne then discussed the problem with Family Policy Council staff member, Rocky Watts. Rocky could find no errors in the account system in Olympia and reported that, in his opinion, the money was excess from early grants and therefore belonged to the SKCCN. She took this information to the Finance and Executive Committees for a determination on how to proceed and was asked to contact Laura Porter. In the meantime the Finance Committee recommended that a portion of the money be left on deposit with the City of Auburn to cover SKCCN needs for staff and office in the case of defunding. The remaining money would be taken out of the City of Auburn account and placed on deposit at the bank to be used for special projects – early conversation was to do a project that would benefit Auburn but a later decision was to support the Walk-A-Thon which would bring money to all communities with Task Forces. The final recommendation was to leave \$5,000 with Auburn and \$5,798.07 in the bank. The Executive Committee agreed to this plan.

Dianne discussed the situation with Laura Porter on two occasions. The first was in February of 2006 at a Day in Olympia event and the second was at a private luncheon with SKCCN staff/Board in August of 2006. On both occasions Laura agreed that the money did belong to the SKCCN. In the early years the Family Policy Council gave Networks advance grants to write the Comprehensive Plans. An RFP was used that estimated the cost and then a check was written. In Laura's opinion the SKCCN got the work done under bid and therefore the money should stay in South King County. The opinion was voiced that this was a one time thing and the Family Policy Council wanted to be sure that financial records were now being kept in a more organized manner. Dianne agreed and informed them that with the help of the accounting staff at the City of Auburn the system had been improved since 1999.

At this point Dianne wanted to be sure that the Board (old and new) were aware of the facts and to have the Board make a formal motion and approve the plan recommended by both the Finance and Executive Committees.

Motion 5 Vyrn moved **to leave \$5,000 of excess money on deposit with the City of Auburn and to place the remaining \$5,798.07 on deposit in SKCCNA accounts to be used for special projects.** Second by Margie. The motion passed.

Dianne was asked to finalize any paperwork required by the City of Auburn to accomplish this task.

Committee and Staff Reports

All reports were provided in writing.

Meeting adjourned – 7:00

Minutes Approved:

Signed

Date