



BOARD MEETING MINUTES

Meeting Date: August 12, 2009, 6:00 pm

Location: Mexico Lindo Restaurant, Kent, WA

Board members present:

Non-Fiduciary	Jan Carlson	Ada Daniels	Marti Steindl
	Abby White	Eric Daniels	Karin Schuyleman
	Cynthia Chandler	Margie Staulcup	
Fiduciary	Jennifer Cooper		

Board members excused: Kim Bennett Paula Joneli Rose Marie Borchers
Lora Dear DeDe White Venus Talarico
Ralph Talarico

Guests present: None

Staff members present: Dianne Heide

Call to order – Secretary Abby White called the meeting to order at 6:17 pm

Quorum – There was a quorum.

Bylaws Change Concerning Quorums

As per discussion at the June 24 meeting the Board considered and voted on a bylaws change during the summer break. In a vote of 12 yes and 1 not the bylaws were changed to read:

Quorum: A quorum shall consist of a simple majority of current Board members.

Confirmation of June 24 Decisions

Motion 1 Cynthia moved **to confirm votes taken at the June 24 Board meeting.** Second by Jennifer. The motion passed.

Approval of June 24 Minutes

Motion 2 Margie moved **to approve the June 24 minutes with changes.** Second by Cynthia. The motion passed.

Bylaws Update

The Board felt the bylaws needed additional study for updates on things like staff management, Board attendance, committee descriptions and the addition of language that allows for an affiliate. Interested Board members were asked to volunteer. Venus, Marti, Jennifer will comprise the committee – Dianne will assist.

Office Planning

The Board discussed a final decision on keeping or closing the office. At this time the only purpose for the office is storage. No meetings are held there and only Cyndy is using the office. Dianne and Cyndy have both offered to keep the equipment and records in their homes with a written agreement providing the SKCCN Board with access as needed. Dianne also reported that given the current budget there is not enough administrative money to support the office, phones, internet, insurance and office supplies. The Board discussed options for paying the cost of phone and internet in each home. A phone line will be installed in Dianne's home and both staff members will be reimbursed for ½ the cost of internet service in their homes.

Motion 3 Margie moved **to close the office by December 31, 2009 and to reimburse staff for phone and internet expenses as discussed.** Second by Cynthia. The motion passed.

Membership

Dianne reminded the Board that everyone was expected to attend meetings. According to the Bylaws anyone missing 4 meetings during a one year period from July 1 to June 30 is to be removed from the Board list. Several Board members missed 4 meetings in the last year and should be removed from the Board list. After some discussion it was decided to start fresh and all misses are excused and everyone is a member in good standing from July 1 forward. The Executive Committee and staff will keep everyone advised in future of missed meetings. All members are asked to report to Dianne when they cannot attend and provide a reason for the record.

Dianne also pointed out that the Board needs to discuss recruitment. The Board is short of fiduciary members and those spots need to be prioritized. The law enforcement link is of critical importance especially during the planning cycle and Marti offered to contact a friend in the Kent PD to see if he would be interested in joining the Board.

Planning

Data Collection

Margie discussed the biggest problem faced by the Board during planning and that is data specific to South King County families. She has had discussions with the folks from Olympia on this subject and found that Vashon has been working with a data expert to build a system for their community. Margie and Jennifer met with Dario Longhi, FPC Data Analyst, to discuss how the SKCCN could do the same thing. Dario was able to link the team with JoAnn Ray a research specialist who is willing to donate her time to help build a data system for South King. Margie suggested that the Board would need to provide \$500 to \$1000 to JoAnn to cover her costs. Dianne and Jennifer will be attending a meeting in Olympia with JoAnn to discuss a preliminary report the Board will be able to use during planning.

What is required in the next months?

Dianne provided the Board with a quick look at the "Elements of the SKCCN Two Year Plan" which included the planned outcome statements with plan components as a guide towards reporting and steps for creation of a 2009-11 plan. The Board used the guide as a starting point for discussion and worked through the two steps that the group needs to take in the next month – first reviewing their efforts for 2007-09 and reporting to the FPC on results and second looking at data, opening community conversations and considering what they have learned to guide the creation of a 2009-11 plan.

Reporting

Karin, Margie and Jennifer met with Dianne to develop a plan for reporting. They suggested that the work be divided between the committees with each taking the lead on Service Reports that meet their focus.

PRP Committee

- Collaborations/Partnerships
- Safety & Accountability Audit

CAT Committee

- Targeted Audiences
- Training of Professionals

Executive Committee

- Review of Community Efforts
- Board Development

Each committee has been asked to meet and discuss how to collect needed information to report on these efforts. A report is to be prepared and ready for Board approval at the September 9 Board meeting. Service Reports and the Statement of Work are available for Board members on the web site.

Planning

The final plan to be submitted to the FPC will need to include a Theory of Change, Statement of Work and Service Reports for projects planned in 2009-11. Given the size of the budget and the idea of creating an Affiliate Network the Board will need to be very focused in its planning for the biennium. She provided a chart showing how this all links together starting with a Theory of Change along with several other documents that will help the Board discuss the pieces. The chart gives a quick but comprehensive look at the plans and goals the SKCCN adopted and could be the best starting point for the conversation.

The 2007-09 called for a focus on reducing Domestic Violence, Child Abuse/Neglect and Youth Violence. The Theory of Change reads:

Children exposed to adverse childhood experiences, such as domestic violence, are at much higher risk of becoming the next generation of abusers and/or victims. Yet, many of these children go on to lead healthy lives. Research¹ tells us that by taking a strength-based approach, both adult and child victims can be helped to build resilience and, thereby, create protective factors that break the cycle of abuse. Children's futures are greatly enhanced by facilitating their relationships with other significant people in their lives. Uncovering children's specific needs will help improve the community responses.

Does this statement still define the vision for the Boards work? The Board agreed with the statement but felt their work had been too focused on the intervention side of the work and did not address resiliency and prevention as they had intended. They felt the need to expand dialogues around resiliency education and what it is. Some of this was included through the Youth Advisory Grants and the Safety & Accountability Audit but did not get to the goal line that was in the Boards vision. The Board needs to look to the entire community as a whole in looking at the 2009-10 focus and the creation of a nurturing community.

Affiliate Network

One of the new and exciting ideas for the Board to consider in 2009-11 is the creation of an Affiliate Network. The Board will receive \$60,000 for this purpose during the biennium. Dianne provided the Board with a briefing on the subject which gives the following definition of an Affiliate as included in the contract with the FPC:

A community group, formally affiliated with the Community Network authorized under RCW 70.190.060, that initiates and supports localized efforts consistent with the statutory authority of the network in a sub-area of that Community Network. Affiliate Networks enable Community Networks to develop community partnerships, create and implement locally responsive strategies, and engage schools, agency representatives and community members to build relationships within the community that reduce child and family risks and promote resiliency in children and families.

She also provided a list of six ideas for Affiliates for Board consideration and as a starting point for discussions. Those ideas included:

1. **Federal Way** – The SKCCN Board could continue it's current work in Federal Way through this effort. 2nd chance and the second will be presenting to the Board soon.
2. **Tukwila** – The SKCCN Board could continue its efforts at a Review of Community Efforts in Tukwila by expanding this group into an Affiliate.
3. **Collaborative of DV Task Forces** – The Board could increase the role of the Collaborative by forming an Affiliate Network from the members of the Task Forces.
4. **DV Treatment Providers** – The SKCCN Board could continue its work to look at how treatment works with parents.
5. **Suburban or Unincorporated South King County** – The SKCCN Board has never spent much time focusing on the needs of the smaller communities in our service area.
6. **Youth** – The SKCCN Board as considered the formation of a Youth Advisory Board for several years.

The Board was excited about this idea and felt it could be a natural extension of their work in several areas. They agreed to consider the offered options at committee level and come back on September 9 to discuss final choice of 2-3 ideas to work on in the next months. The plan will include using the first year of the biennium to choose a final community and define how to work with an Affiliate through bylaws, budget and staffing. The Board discussed budget scenarios which will meet the FPC contract requirements.

The Board agreed that reporting, planning and the formation of an Affiliate will be discussed at Committee meetings during the next month for discussion next month.

Committee and Staff Reports

All reports were provided in writing.

Meeting adjourned – 8:10