



BOARD MEETING MINUTES

Meeting Date: June 24, 2009, 6:00 pm

Location: Rainier Golf & Country Club, Seattle, WA

Board members present:

Non-Fiduciary	Karin Schuyleman Abby White	Cynthia Chandler	Margie Staulcup
Fiduciary	Lora Dear Venus Talarico	DeDe White Ralph Talarico	Jennifer Cooper

Board members excused: Marti Stienl
Eric Daniels
Kim Bennett
Rose Marie Borchers
Paula Joneli

Guests present: Melissa Riley

Staff members present: Dianne Heide
Cyndy Schrage

Call to order – Chair Lora Dear called the meeting to order at 6:17 pm

Quorum – There was not a quorum.

The Board discussed options for the meeting because of the lack of a legal quorum according to SKCCN bylaws. The RCW's and Family Policy Council do not require 50% fiduciary and 50% non-fiduciary to create a quorum – they simply require 50% of the members to attain a quorum. This attendance of 50% fiduciary and 50% non-fiduciary is only required by SKCCN bylaws. The SKCCN has struggled with the requirement and often has more than 50% of the members present but does not have a quorum because of the 50/50 rule. There were over 50% of the member present at the meeting and approval of the Community Context report for submission to the State the Board decided to move forward with voting as needed. They will ratify all votes at the next meeting with a legal quorum and change the bylaws at that time to a simple 50% attendance to attain a quorum.

Motion 1 Margie moved **to take votes as needed with the agreement that those votes will be ratified at the next possible meeting and that the bylaws will be changed to require a simple majority of members present to attain a quorum at that time as well.**
Second by Cynthia. The motion passed.

Approval of June 3 Minutes

Motion 2 Cynthia moved **to approve the June 3 minutes with changes.** Second by Abby. The motion passed.

Election of Officers

During the June 3 Board meeting the following Board members agreed to run for 09-10 Executive Committee positions – no other nominations were made at that time:

Chair	Lora Dear
Vice Chair	Venus Talarico
Secretary	Abby White

Treasurer Ralph Talarico

Board members were provided with a ballot to vote on officers. All nominees were elected.

Approval of Staff Contracts

The Board discussed options for staffing.

The Executive Committee provided a proposed contract for Dianne Heide. Although Dianne created her own contract, Margie explained that the process used for approval of the contract followed Board policy. The Policies and Procedures for staff contracts requires approval by the Personnel Committee. Personnel Committee is made up of a combined Executive and Finance Committee and currently all Finance Committee members are on the Executive Committee.

The contract agrees to pay Dianne for 20 hours per week at the current rate. Given that the Board does not know the amount of funding from the state the contract assumes the worst or \$100,000 for the biennium. The Board was concerned that this would not allow enough staffing time and Dianne suggested that the Board go with the 20 hours as a starting point and can add hours if funding allows. The contract also calls for a change in title from Communications & Training Director to Executive Director.

Motion 3 Cynthia moved **to approve the contract as written and change Dianne's title to Executive Director.** Second by Abby. The motion passed.

The Executive Committee also discussed the Administrative Assistant and informed the Board ie the discussion and decisions made. With only \$100,000 for the biennium state money will not cover the cost of an Administrative Assistant – Cyndy Schrage. It was decided that the Board would pay for this through the Association because there are many tasks it just doesn't make sense to pay Dianne (at a higher rate) to handle. After discussing it the Executive Committee decided on the following:

Cyndy was not given notice of the reduced hours earlier and since it is June 24 the Executive Committee decided to pay her for 12 hours per week through July, 2009. As of August 1 Cyndy will be given her choice of 8 hours per week at \$12 per hour or 6 hours per week with a \$50 per month stipend to store materials/equipment in her home. Cyndy chose to take the 8 hours per week.

SKCCN Offices

Dianne reported that Kent Youth & Family Services has agreed to allow the SKCCN to use the offices at no charge through December, 2009. That still leaves the SKCCN with the expense for phone and internet which is around \$125 per month. Dianne suggested that with such a small budget it would be wiser to simply close the office by the end of December and have each staffer work from home. Cyndy has agreed to take home the SKCCN desk top and provide storage space for some of the materials/supplies (see above). Dianne agreed to work from home using her computer and the SKCCN laptop. She will can add a phone line and share her Comcast cable connection with the SKCCN – the Executive Committee will negotiate a fair price for those expenses with Dianne. Dianne will also store materials/supplies at no charge. The Board will make a final decisions after learning exactly how much of a budget the SKCCN will have for the biennium.

Community Context

Jennifer and Dianne went over the details of the "draft" Community Context report offered for Board consideration. The Board felt the document was right on target considering the current plan and felt there was no reason for a drastic change in that focus – at least until they know the exact budge figures. The creation and results of the survey were exciting to the Board. They felt this was a tool to consider throughout the planning process because it allows for an increase possibility of hearing from more community members at a lower cost. They excited about the possibility that increased contact would be a great way to increase collaborations.

The Board felt a strong message from everyone was to continue our work at breaking down "silo" thinking around the problem behaviors through more work with ACEs. They believe the SKCCN will take an important role in the next two years helping the community overcome funding problems by thinking more about collaborations and prevention rather than interventions. The SKCCN should consider new strategies for this work by opening dialogues at specific levels ie city government, elected officials, law enforcement, DV Treatment providers, etc.

One of the biggest areas of interest is to design new systems for collecting data specific to South King County. PRP and Margie will be working with a data expert and Dario Longhi from the Family Policy Council during the next few months on this idea. Until the SKCCN has specific data the Board is questioning the advisability of even thinking about any increase in focus.

They wanted to include increased contact with the faith based community as part of the 2009-11 plan because of a believe that the community will be turning to local churches during this time of trouble. They also wanted to see more work on increasing volunteerism – not only for the SKCCN but for the entire community – in the planning process.

Motion 4 Margie moved **to approve sending the Community Context report to the Family Policy Council with the additions discussed by the Board.** Second by Abby. The motion passed.

Committee and Staff Reports

All reports were provided in writing.

Meeting adjourned – 8:00

Minutes Approved:

Signed

Date