



BOARD MEETING MINUTES

Meeting Date: June 14, 2006, 5:00 pm

Location: United Way Good Neighbor Center, Renton, WA

Board members present:

Non-Fiduciary	Sonia Foss	Clem Benton	Florenda Wyatt
	Kerry Annette Wade	Karin Schuyleman	Margie Staulcup
	Kim Bennett	DeDe White	
Fiduciary	C. C. Scott	Don Lincoln	Vyrn Muir-via phone

Board members excused: Binoy Varughese Cynthia Chandler Betty Nomura
Asosa Sailiai Cathy Williams Alan Bulger (Alt.)

Guests present: David Haynes, SKCCN Past Chair

Staff members present: Dianne Heide Denese Bohanna

Call to order – Chair Kerry Annette Wade called the meeting to order at 5:07

Quorum – There was a quorum.

Agenda – Approved as written with the addition of Staff Contracts.

Approval of May 10 Minutes

Motion 1 Margie moved **to approve the May 10, 2006 minutes with changes.** Second by Sonia.
The motion passed.

Survivors Advisory Council Survey

Karin provided the Board with the results from the Board survey on the Survivors Panel discussion in April. The Board felt the results of the discussion were positive and they had learned a lot from Kim and Elizabeth. Everyone felt it was good to hear from survivors so that the Board would know first hand what needs to be changed.

In order for the Council to grow they were going to need to recruit volunteers to participate. At this time Cathy and Kim are doing the majority of the recruiting. Recruiting more members will take the effort of the entire Board and SKCCN partners. In addition the Board will need to consider how to providing staff support for the Council. The other item to consider is where does the Council sit in relation to the Board – is it a stand alone committee which would require at least three Board members on the Council plus the election of a Chair or is it a sub-committee of PRP. The Board will need to consider and make these decisions over the next months.

Supplemental Budget

Margie led the Board in a discussion of the options for Supplemental Funding and provided the following information for consideration

Expected Additional Funding

We have not yet been given an exact figure from the Family Policy Council. The last figure we received was "\$107,000 plus or minus 10%". This gives us a high of \$117,700 and a low of \$96,300. After some consideration the Finance Committee decided to us a starting figure of \$100,000 for it's planning.

Housekeeping Needs

Some budget items are "must have" needs and have already been approved by the Executive Committee. Those include:

\$ 6,300.00	Office-Phone-Moving	We did not budget for an office or phones in 2006-07 or the cost of a move at approx. \$1200.
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\$ 1,250.00	Board Retreat	This FPC requirement was unanticipated
\$ 1,200.00	FPC trainings	Allows for 6 Board/staff to attend
\$ 1,200.00	Replace and repair office computers	
\$ 750.00	Mileage expenses through June of 2007	
\$10,700.00	TOTAL	

Staff Expenses

The Board has already approved an additional expense to provide for an additional four hours of staff time per week per staff member from May 1, 2006 through June 30, 2007. In addition, the Personnel Committee is suggesting each staff member received a \$500 gas purchase card to cover those trips not covered by the existing mileage allowance.

\$16,250.00	Additional Hours for Staff
\$ 1,000.00	Gas purchase cards
\$17,250.00	TOTAL

Total Budget Items Approved and Remaining Budget

So, this is the bottom line as of now.

\$10,700.00	Approved for various housekeeping needs
\$18,250.00	Additional for staff contracts (\$1,000 gas cards need approval)
\$28,950.00	TOTAL

This leaves the Board with \$71,050.00 to work with.

Items for Board Consideration

The Finance Committee wanted to assure that everyone’s ideas would get due consideration and did not want to limit suggestions. You will note that these figures add up to more than available. We hope the Board will discuss each item and decide which to keep and how much to budget for each item.

\$ 30,000.00	Supports for Startups	Grants OR Technical Assistance
\$ 10,000.00	Professional trainings	This is not part of targeted audiences this would be expansion on efforts like the Children’s DV Conference.
\$ 50,000.00	Project funding	Support for a program such as the YWCA Children’s DV Program
\$ 40,000.00	Safe N Bright Futures	Funding for a pilot project in South King County
\$ 15,000.00	Intern Stipends	Many organizations provide some support for interns
\$145,000.00	TOTAL	

The options brought out a lot of enthusiasm from the Board. Dianne cautioned that they take into consideration the amount of staff time involved in each piece. For instance: YWCA has had to cut back on services to 80% time and is no longer providing services five days per week. The SKCCN could opt to refund that project which would be an easy option. Working with Startups while exciting and rich in lessons takes a great deal of staff time.

The Board was very interested in hearing more about YWCA, DAWN and Startups. Denese was asked to provide information about these past efforts for next meeting.

The Board hoped to have some final numbers by July so that they could make decisions and get started. Time is short to implement and get measurable results for many of the ideas listed.

Election of 2006-07 Officers

Margie provided the Board with printed ballots with the nominees listed and blank space for write-in votes. The following Board members were nominated in May:

Chair	Cynthia Chandler
Vice Chair	Florenda Wyatt
Secretary	Kim Bennette
Treasurer	Margie Staulcup

Margie went on to explain that Cynthia Chandler has been forced to remove her name from consideration as Board Chair because of a change in her job situation. Clem Benton has agreed to take the office – if elected. The Board was informed they had three options:

1. Write in “Clem Benton” for Board chair

2. Write in another Board member for the position
3. Instead of making a choice write in a request for more time to consider. Whatever the majority decided would be the way the Board would move forward.

The following Board members elected to office:

Chair	Clem Benton
Vice Chair	Florenda Wyatt
Secretary	Kim Bennette
Treasurer	Margie Staulcup

Staff Contracts

The Board was asked to guide the Personnel Committee on the issue of staff hours. Because of budget cuts the SKCCN reduced staffing by four hours beginning July 1, 2005 and with restored funding the Committee would like to reinstate those hours. In fact the Committee suggested reinstating those hours as of May 1 with a contract amendment.

In addition, it was suggested that with higher gas costs the Board provide each staffer with a \$500 gas gift card to offset the cost of mileage. The Board agreed this was a reasonable inclusion in the contracts.

Motion 2 Don moved to approve the Personnel Committee recommendation to reinstate four hours of staff time to each staff member beginning May 1, 2006. Second by Clem.
The motion passed.

Board Thank You's

Kerry took a moment to show her appreciation for the hard work of each Board member. Each was provided with a formal letter of thanks. Executive Committee members also received a Certificate of Appreciation.

David Haynes joined the Board and presented Kerry with a plaque to recognize her hard work over the last year. According to David being the Chair is a very hard job that was made even harder by events beyond Kerry's control. The Board had come through and was stronger thanks to a lot of work by Kerry.

Kerry then brought staff to tears by presenting them with a certificate and appreciation award. Denese expressed her heartfelt thank you for the gifts and let everyone know how much she enjoyed working for the SKCCN Board. Dianne, for ONCE, was tongue tied!

Committee and Staff Reports

All reports were provided in writing.

Meeting Evaluation

Short comments from the Board about the meeting included:

Wonderful	Glad to be here and be apart of this effort
It's been a day	Thank you to KAW – Congrats to new EC
Exciting	Congrats to new EC
Missed too much	Thankful
Thank You KAW!	Excited
Thankful for old and excited about new	Glad I made it and like having the new
Pleasure to be here	members

Meeting adjourned – 7:00

Minutes Approved:

Signed

Date

