



# BOARD MEETING MINUTES

Meeting Date: February 10, 2010, 6:00 pm

**Location:** Sizzler Restaurant, Tukwila, WA

**Board members present:**

Non-Fiduciary	Cynthia Chandler		
Fiduciary	Venus Talarico	Jon Strauss	Jennifer Cooper
	DeDe White	Ralph Talarico	

**Board members excused:** Marti Steindl                      Abby White                      Karin Schuyleman  
Margie Staulcup                      Jordan Jacobson                      Lora Dear

**Guests present:** None

**Staff members present:** Dianne Heide

**Call to order** – Chair Cynthia Chandler called the meeting to order at 6:45 pm

**Quorum** – There was a quorum.

**Announcements**

Cynthia Chandler informed the Board that she was resigning effective immediately. Her grandfather is ill and she will be moving to the Tri-Cities to care for him.

Dianne reported she needed input from the Board about what she should be doing. She is unsure if she is suppose to make contacts in Enumclaw and Federal Way for the Affiliate or work on planning or what the Board is expecting of her. Presently she reports she is spending a lot of time working on tasks such as organizing/cleaning office files, organizing accounting documents, cleaning the office, etc.

**Selection of New Board Chair**

The Board discussed the selection of a new chair and the obstacles facing the SKCCN at this time. Dianne reviewed the Board roster with the Board to determine who might have the time to take on this challenge. Many Board members are currently facing personal challenges that would make it difficult to take on the work of the Chair, others are too new with no knowledge of the system or past issues and each also has a job. The idea of finding two members who would like to act as co-Chairs was discussed. Jennifer was interested but wanted to put some thought into the idea. Karin and Margie were both considered as possible co-Chairs but neither was in attendance to discuss this option.

After considering options the Board decided to meet again during the February 23 Executive Committee to discuss options further. All Board members will be invited to the meeting.

**Family Policy Council**

Next steps in handling the issues with the Family Policy Council (FPC) were discussed. The Executive Committee sent a letter to the FPC suggesting that they allow access to state funding for the purpose of hiring an appropriate contractor to help with plan documents. The FPC had suggested this as one option in their letter to the SKCCN on December 21. At the request of the Chair, Dianne contacted the FPC on Board meeting day and was informed that the request had been denied because the FPC does not believe that the City of Auburn is meeting the legislative requirements for a fiscal agent. Claudia Eilers from the FPC provided the Board with sample contracts between fiscal agents and other Networks plus a checklist for the fiscal agent requirements and how SKCCN records should be kept.

Since Dianne reported that she does not know what tasks the Board would like her to be handling it was decided to assign her the task of creating a document that would address the fiscal agent problem. She can create a response that would document SKCCN compliance where possible and action items for steps the Board should take. She was also asked to make contact with Auburn ie changes in the agreement. Dianne reported she had also talked with the former Superintendent of Kent School District, Barbara Grohe, at a recent Rotary meeting about the need for a fiscal agent. Ms. Grohe told Dianne she thought this could be an excellent partnership and suggested Dianne contact the new Superintendent, Dr. Edward Vargas, with the request. Ms. Grohe said Dianne could suggest Dr. Vargas to talk to Ms. Grohe about the benefits of the partnership.

The Board then considered their response to the FPC on the other issues. The Executive Committee had planned to create a letter that would go to each member of the Council plus all South King County legislators. The letter was meant to let everyone know that our funding has been cut, list the many SKCCN accomplishments and remind them that the SKCCN exists with or without FPC funding. The Board wanted the letter completed and set the following schedule/assignments:

"Fru Fru" portion – Margie Staulcup	Due February 13
RCW portion – Ralph Talarico	Due February 16
Polish – Ralph, Margie & Dianne	To Board February 18 – Letter in mail February 19

Since Margie was not at the meeting Dianne was asked to contact her with the schedule/assignment. *Note: Margie was unable to meet this request because she was out of town.*

### **Approval of January 13 Minutes**

**Motion 1** Jennifer moved to approve the January 13 Board minutes as presented. Second by Venus.  
The motion passed.

### **Board Reports**

During the January 13 Board meeting several Board members were asked to research possible partnering organizations and report back to the Board on February 10. Several of the members with assignments were either absent or had not completed them. The following reports were provided.

#### *Community in Schools*

DeDe provided the Board with information on this organization. The goals for Communities in School are to:

- Promote student success
- Ease the burden on schools
- Free teachers to teach

It is the nation's largest dropout organization and is in over 200 communities across 27 states. They work with schools, social services, businesses and volunteers to get young people the things they need to learn and grow. Recent third party findings confirm that Communities In Schools is proven to be more effective and results in higher graduation rates and higher percentages of students reaching proficiency in math and reading than other organizations that work in this area. Their Elementary Mentoring Program is hosted in six Kent elementary schools and they also have a non-traditional high school program designed for students who have ability but are not succeeding within the traditional school setting.

The Board found this information interesting and thought perhaps they could partner with this group through the mentoring program because it seemed like a good link to the Healthy Youth Development theme. Perhaps the SKCCN could work to recruit mentors for the program and CAT could work on a marketing program using out reach that would cost little or no money.

#### *40 Developmental Assets*

During the January Board meeting Dianne was asked to do some additional research on the 40 Developmental Assets and specifically find the "Asset Checklist" which was mentioned by the January speakers. Dianne provided the Board with a copy of the Checklist. She also provided "Take It Personally" a guide for planning and facilitating study groups. She felt these items might provide additional ideas for SKCCN action. Lastly Dianne provided the Board with the Executive Summary for "How to Hold a Youth Summit Planning Guide". Dianne thought this might be a wonderful idea as a starting point for the Board's goal of creating a Youth Affiliate/Advisory Board.

The Board discussed having the PRP and CAT Committees meet to discuss if these options would be doable and if/how they would recommend the Board proceed.

### **Additional Discussion**

#### *Walk-A-Thon*

Dianne reported she attended a Walk-A-Thon meeting on February 9. She informed the group that the SKCCN was no longer in a position to provide staff time for the event but believed the Board would be willing to continue to act as fiscal agent. The Board felt they should send a message that they would provide staff time if the WAT group was willing to reimburse the SKCCN for the cost OR consider paying a fiscal agent fee. Dianne was given permission to attend the next meeting of the WAT Committee on Monday, March 8 at noon.

#### *Tukwila Review Group*

The Board considered if they wished to offer continued fiscal agent services for this group at no cost. After some consideration it was decided to continue to be the fiscal agent but ask to be reimbursed for staff cost and credit card fees. If Tukwila does not want to pay the cost of having credit card service available – \$6.95 minimum per month – the SKCCN will cancel the service.

### **Committee and Staff Reports**

All reports were provided in writing.

Meeting adjourned – 8:30