



BOARD MEETING MINUTES

Meeting Date: October 28, 2009, 6:00 pm

Location: Kent Police Department, Kent, WA

Board members present:

Non-Fiduciary	Jan Carlson	Marti Steindl	Karin Schuyleman
	Abby White	Kim Bennett	Margie Staulcup
	Jordan Jacobson		
Fiduciary	Lt. Jon Straus	Jennifer Cooper	Venus Talarico
	Ralph Talarico		

Board members excused: Ada Daniels Eric Daniels Paula Joneli
Cynthia Chandler Rose Marie Borchers Lora Dear
DeDe White

Guests present: None

Staff members present: Dianne Heide

Call to order – Vice-Chair Venus Talarico called the meeting to order at 6:15 pm

Quorum – There was a quorum.

Announcements

Jon Strauss reported that an intended annex to the City of Kent could add a possible 25,000 new residents to the city which would mean increases in police and other services will be needed.

Approval of October 14 Minutes

Motion 1 Kim moved to approve the October 14 Board minutes as presented. Second by Karin.
The motion passed.

Holiday Celebration

Cynthia sent to the Board a suggestion that instead of a December Board meeting the Board come together to celebrate the hard work of getting the required Family Policy Council documents completed and thank those members that made success possible. Marti was asked if the Board could come to her home and asked Marti to cook like only she can cook. Marti was happy to host and wanted to know what the Board would like to EAT. She was given lots of ideas and a liberal budget. Dianne suggested that the Board would provide pop and water but if anyone wanted something stronger they should bring something – or Marti suggested they could simply make a contribution to her liquor cabinet.

Community Context Report – Updated Version

Jennifer presented the Board with an updated version of the Community Context Report. The Board reviewed the data attachment that will accompany the report at the October 14 meeting. The information from the community survey was pulled from the report and is now in a separate attachment of two pages. Jennifer reviewed minutes from various committee and community meetings to provide the needed information on community discussions.

Motion 2 Abby moved to submit the updated report to the Family Policy Council. Second by Jan.
The motion passed.

Statement of Work

Cynthia was unable to attend the meeting but submitted a Statement of Work for Board approval. She used a “less is more” approach to the document by only answering exactly what was asked and no more. Her feeling was that the Family Policy Council asked for what they wanted and would request additional information if they needed it. The document includes the Theory of Change, population, 3 focus areas and outcomes statements discussed by the Board at earlier meetings. It also contains some information on planned Service Reports.

Motion 3 Abby moved to submit the **Statement of Work to the Family Policy Council**. Second by Jan. The motion passed.

End of Project Summaries

Training of Professionals

Dianne provided the Board with a finished report on the 2008 and 2009 Children and Families Experiencing Domestic Violence Conference. The report contained narratives on both Conferences plus the results of Conference evaluations which provided information on the three main “Result Indicators” in the Service Report:

1. Participants will hear ideas they can apply in their own practices.
2. Participants will understand the barriers for victims seeking services
3. Participants will make connections with other providers.

Motion 4 Margie moved to submit the **Training of Professionals EPS to the Family Policy Council**. Second by Kim. The motion passed.

Building Community Supports/Targeted Audiences

Dianne provided the Board with a finished report on the 2008 and 2009 Children and Families Experiencing Domestic Violence Conference. The report contain narrative on both Conference plus the results of Conference Evaluations which provided information on the three main “Result Indicators” in the agreed Service Report:

1. Participants will hear ideas they can apply in their own practices.
2. Participants will understand the barriers for victims seeking services
3. Participants will make connections with other providers.

Motion 5 Kim moved to submit the **Building Community Supports/Targeted Audiences EPS to the Family Policy Council**. Second by Jordan. The motion passed.

Board Development

Lora, Kim and Dianne submitted a Board Development End of Project Summary for Board consideration. The report recognizes some of the difficulties in recruiting a Board in a community as large and diverse as South King County. It outlined the Board divisions and possible causes during 2008-09. The Board did succeed in increasing the number of representatives from diverse backgrounds, retired folks and male members. The current Board list has 19 members and of those only 5 were on the Board in July of 2007 – 14 Board members joined and/or left the SKCCN during 2007-09. The report includes information on the various trainings Board members attended, Board/Committee discussions, and New Board Orientation. The report also provides the results of two Board surveys – one on Board participation and one on New Board Orientation.

Motion 6 Kim moved to submit the **Board Development EPS to the Family Policy Council**. Second by Jan. The motion passed.

Collaborations/Partnerships

Jennifer worked on the report but it was not finalized for Board discussion. Dianne recommended that the Board consider the need to send good work to the Family Policy Council and that it would be better to be late than to submit sub par work. She asked the Board to consider allowing Jennifer to finish the report and send it to the Executive Committee for final approval with a goal of submitting by the following week (November 2-6).

Motion 7 Kim moved to allow the **SKCCN Executive Committee to review the Collaborations / Partnerships EPS for final submittal to the Family Policy Council**. Second by Jordan. The motion passed.

Review of Community Efforts

Venus and Ralph spent many hours trying to make sense of the documents for the Review effort. Dianne reported that the work done by the Talaricos was extensive – this is going to be the hardest report the Board has to complete. The reason it is so important is that Review is not a project that Networks do by choice – it is required by the legislation – so the report needs to be complete. She felt the Board needed to provide the Talaricos with enough time to complete their work and asked the Board to table approval on this report until the November 11 meeting.

Motion 8 Jordan moved **to table discussion of the Review of Community Efforts EPS with a goal of completion at the November 11 Board meeting with the proviso that if the Family Policy Council requires submittal before that date the Executive Committee has approval to approve and submit.** Second by Jan. The motion passed.

Service Report Options

Dianne informed the Board that at least one Service Report needed to be submitted to the Family Policy Council along with the Statement of Work. At this time the only one she felt the Board was ready to write was the one for Board Development/Affiliate Network. She had spoken with several Board members during Board, committee or private meetings and wanted to make sure she had all of their suggestions correctly. What she understood for this Service Report was:

- Recruitment, Orientation, Education and Retention – These efforts will continue and be expanded to include an Affiliate Network Board.
- Board Management – The Board will work on rewriting bylaws, policies/procedures etc. to build a more active Board and include language that will support an Affiliate Network.
- Community Contact – The Board will host a community dialogue on a quarterly basis during 2009-11 starting in January of 2010. The goal will be to start collecting information that will guide SKCCN work and provide a basis for future reports on Community Context and EPS. The Board needs to find ways of making the process of planning and reporting and ongoing effort and not a panic at the end of the biennium. It was suggested that using the Café model would be great for these sessions like the folks at Thurston County has done for the last two years.
- Affiliate Network – The Board has chosen to look at the communities of Enumclaw and Federal Way for possible Affiliate Boards. During the months of November-March the Board will work in those communities to collect information that will drive a final decision. The Board will need to understand community needs and who our partners might be. They will use a Café model in both communities to bring folks together for dialogue. By April 1 the Board will choose a community for this focus. The goal will then become recruiting members for the Affiliate Board and holding the first official meeting by June 30, 2010. The budget for this will include an additional 8 hours of Dianne's time and the addition of another part-time Administrative Assistant that will work specifically in the chosen community.

Dianne asked the Board if this was what they intended for this Service Report and the Board agreed. Dianne will write something for Executive Committee approval and submittal to the Family Policy Council.

Committee and Staff Reports

All reports were provided in writing.

Meeting adjourned – 8:30